

Somerset Waste Board and Somerset Waste Partnership Forward Plan of Key Decisions

The Somerset Waste Board and Waste Partnership are required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Waste Board meetings as well as individual key decisions to be taken by an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Waste Board meetings are held in public at County Hall unless the Board resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Board meetings are also published on the County Council's website at least five clear working days before the meeting.

Individual key decisions are shown in the plan as being proposed to be taken within a ten day period, with the requirement that a report setting out the proposed decision will be published on the County Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan set out below lists other business that is scheduled to be considered at a Board meeting during the period of the Plan, which will also include reports for information. The Plan is updated on a weekly basis and the latest version is published on the Council's website usually on a Monday (except where this is a bank holiday). Where possible the Board will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light. Please ensure therefore that you refer to the most up to date Plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council's website at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=196&RD=0>
 - You can arrange to inspect it at County Hall in Taunton.
 - Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Somerset Waste Board meetings can be found on the County Council's website at:
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=196&Year=0>

Weekly version of plan published on 20 June 2017

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
SWB/17/04/02 First published: 13 April 2017	30 Jun 2017 Somerset Waste Board	Issue: Appointment of Managing Director for Somerset Waste Partnership Decision: Appointment of Managing Director			Paula Hewitt, Director of Commissioning for Economic and Community Infrastructure Tel: 01823 359011
First published: 13 April 2017	30 Jun 2017 Somerset Waste Board	Issue: Annual appointment of Chairman and Vice-Chairman of Somerset Waste Board 2017/18 Decision: Annual appointment of Chairman and Vice-Chairman of Somerset Waste Board			Scott Wooldridge, Governance Manager Tel: 01823 359043
SWB/17/03/01 First published: 8 March 2017	30 Jun 2017 Somerset Waste Board	Issue: Financial Outturn and Use of Balances 2016/17 Decision: To note the outturn position and determine, if applicable, how any balances will be treated.			Martin Gerrish, Strategic Manager - Financial Governance and Finance Officer for SWP Tel: 01823 355303
SWB/17/03/03 First published: 27 February 2017	30 Jun 2017 Somerset Waste Board	Issue: Waste Board Membership and Meeting Dates for 2017/18 Decision: Waste Board Membership and Meeting Dates 2017/18			Scott Wooldridge, Governance Manager Tel: 01823 359043
SWB/17/03/04 First published: 8 March 2017	30 Jun 2017 Somerset Waste Board	Issue: Performance Outturn 2016/17 Decision: To note the tonnage and performance results			David Oaten, Contracts Manager - Treatment and Infrastructure Tel: 01823 625721

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SWB/17/03/07 First published: 27 February 2017	30 Jun 2017 Somerset Waste Board	Issue: Review of HWRC Residents Permit Scheme Decision: Review of HWRC Residents Permit Scheme			David Oaten, Contracts Manager - Treatment and Infrastructure Tel: 01823 625721
SWB/17/03/05 First published: 8 March 2017	30 Jun 2017 Somerset Waste Board	Issue: Risk Update Decision: To highlight any new or changing risks / opportunities for noting.			Mark Blaker, Business and Governance Manager, Somerset Waste Partnership Tel: 01823625720
SWB/17/03/06 First published: 8 March 2017	30 Jun 2017 Somerset Waste Board	Issue: Health and Safety Update Decision: To highlight health and safety issues and trends for noting			Terry Richards, Somerset Waste Partnership - Senior Operations Officer Tel: 01823625724
SWB/17/04/01 First published: 3 April 2017	30 Jun 2017 Somerset Waste Board	Issue: Contractual Negotiations for Recycle More Decision: To consider the report		Part exempt	Bruce Carpenter, Interim Managing Director for Somerset Waste Board Tel: 01823 625708
SWB/17/05/01 First published: 16 May 2017	30 Jun 2017 Somerset Waste Board	Issue: SWP Client Team Accommodation Decision: To consider the report			Bruce Carpenter, Interim Managing Director for Somerset Waste Board Tel: 01823 625708
SWB/17/06/01 First published: 20 June 2017	29 Sep 2017 Somerset Waste Board	Issue: Performance Monitoring Report Q1 2017/18 Decision: To consider the report			David Oaten, Contracts Manager - Treatment and Infrastructure Tel: 01823 625721

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SWB/17/06/02 First published: 20 June 2017	29 Sep 2017 Somerset Waste Board	Issue: Outline Business Plan 2018-23 Decision: To consider the report			Bruce Carpenter, Interim Managing Director for Somerset Waste Board Tel: 01823 625708
SWB/17/06/03 First published: 20 June 2017	29 Sep 2017 Somerset Waste Board	Issue: Finance Performance Update Q1 2017-18 and Draft budget 2018/19 Decision: To consider the report			Martin Gerrish, Strategic Manager - Financial Governance and Finance Officer for SWP Tel: 01823 355303
SWB/17/06/04 First published: 20 June 2017	29 Sep 2017 Somerset Waste Board	Issue: SWP Risk Update Decision: To consider the report			Mark Blaker, Business and Governance Manager, Somerset Waste Partnership Tel: 01823625720
SWB/17/06/05 First published: 20 June 2017	29 Sep 2017 Somerset Waste Board	Issue: Contractual Negotiation for Recycle More Decision: To consider the report			Bruce Carpenter, Interim Managing Director for Somerset Waste Board Tel: 01823 625708
FP/17/06/06 First published: 20 June 2017	29 Sep 2017 Somerset Waste Board	Issue: Fees and Charges Decision: To consider the report			Colin Mercer, Contracts Manager Tel: 01823625700